



## What to bring

- ☐ Your completed application form.
- ☐ Medical Certificate completed by your medical practitioner (if applicable, see Medical Fitness section on page 3).
- ☐ Your glasses or contact lenses if you wear them for driving.

- ☐ **Forms of Identification:** (These must be original documents)

### One of these (Evidence of Identity):

- ☐ New Zealand (NZ) Passport or overseas passport that is current or has expired within the last 2 years or
- ☐ NZ driver licence or overseas driver licence that is current or has expired in the last 2 years or
- ☐ Certificate of NZ Citizenship or
- ☐ Certificate confirming NZ Citizenship or
- ☐ Certificate confirming registration of NZ Citizenship by descent or
- ☐ Certificate of identity issued under the Passports Act 1992 that is current or has expired in the last 2 years or
- ☐ Confirmation of residence permit issued on behalf of the NZ Government or
- ☐ Refugee travel document issued on behalf of the NZ Government that is current or expired in the last 2 years or
- ☐ NZ Police or NZ Defence Force photo-identity card issued to non-civilian staff that is current or expired in the last 2 years or
- ☐ Full birth certificate issued in NZ, the Cook Islands, Niue or Tokelau or
- ☐ Birth certificate issued in a country other than NZ, the Cook Islands, Niue or Tokelau that contains equivalent information to a NZ birth certificate or
- ☐ Firearms licence containing a photograph issued under the Arms Act 1983 that is current or expired in the last 2 years or
- ☐ Certificate of identity issued under the Immigration Act 1987 that is current or expired in the last 2 years.

### AND one of these (Evidence of your Address): (showing your name and address)

- ☐ An account statement, issued in the previous 12 months, from a bank, building society, credit union or credit card or
- ☐ Telephone, gas or electricity account issued in the previous 6 months or
- ☐ An appropriate form of identification issued within the previous 12 months that includes your address.

- ☐ **Proof of name change** if your name has changed since being issued with a licence or is different to that shown on your identification

This can be an **original one** of the following:

- ☐ Marriage Certificate or
- ☐ Dissolution of marriage order or
- ☐ Statutory declaration of change of name or
- ☐ Other appropriate evidence of identity, eg adoption papers.

- ☐ Certificate of completion of course (if applicable).
- ☐ Cheque, cash or EFTPOS for paying the appropriate fee.

Credit cards may be accepted at some Driver Licensing Agents. If you pay by cheque your application will not be processed until your cheque has cleared.

## Who should use this form?

Anyone who is applying for any of the following:  
Tick the circle below that applies to you

Applying for a Driver Licence for the first time. ☐

Applying to renew a Driver Licence. ☐

Learner Driver Licence holder applying for a Restricted Licence. ☐

Restricted Driver Licence holder applying for a Full Licence. ☐

Full licence holder applying for a licence for additional Class(es). ☐

If you are 75 years of age or over, and are applying to renew your Driver Licence. ☐

Applying to upgrade to a photo Driver Licence. (from old paper type Driver Licence) ☐

Other Driver Licence application forms are:

- "Application for Replacement Driver Licence" DL2
- "Application for Exemption from Graduated Licence Conditions" DL4
- "Application for Conversion of an Overseas Driver Licence" DL5
- "Application for Re-issue of a Licence" DL7
- "Application for Endorsement D, E, R, T, W" DL19
- "Application for Endorsement P, V, I, O" DL20

## Where to apply

Take your completed form and all original documents to your nearest Land Transport NZ Driver Licensing Agent. A customer services representative will process your application, check identification, take your \*photograph and a sample signature for your licence, check your eyesight and arrange an appointment for any theory or driving tests.

You will need to pay the appropriate fee with your application.

\*When being photographed you must not wear sunglasses, a hat, any head coverings or anything else that might obscure your face or prevent the photograph from being a good likeness. The only exception is if the item is worn for religious or medical reasons and in this case you must bring a written statement, signed by yourself outlining your religious or medical reasons. Additional information may be required to support your claims.

## More Information

Your Driver Licensing Agent has a range of Fact Sheets which give more information on a wide range of driver licensing topics. You can also phone 0800 822 422 The Driver Licensing Freephone.

Notes continue on page 4 on the back cover



## Personal Details

Tick a circle.

See page 1 for a list of suitable documents to support a name change.

If you answer "yes" in the event of your death your next-of-kin will still be asked for their agreement to donate organs. Please let them know of your wishes.

Your address will not be shown on the front of the licence unless you tick the "Yes" circle.

Your address will be recorded on the database and you should notify Land Transport NZ if you change your address.

Giving your telephone number(s) is optional.

## Identification

See page 1 for a list of suitable evidence of identity and evidence of address documents.

If you already have a New Zealand Driver Licence, what is the licence number?

What is your surname or family name?

Your full first name?

Other names?

Are the names you have shown on this application different from that shown on any of the supporting identification? (including any driver licence)

☐ No

☐ Yes → My previous name was:

I provide the following document to support the name change

Are you? ☐ Male ☐ Female

Would you be willing to donate organs in the event of your death?

☐ No ☐ Yes

What is your date of birth?

Day Month Year

Where were you born?

Name of town/city

Name of country

Do you want any of the addresses you give below printed on your licence?

☐ No ☐ Yes → either: ☐ Residential address  
or: ☐ Postal address

What is your residential address?

What is your postal address? (if different from your residential address)

What is your contact telephone number?

Home ( )

Work ( )

I provide the following original identification to support my application:

As Evidence of Identity

Expiry date (if applicable)

As Evidence of Address

Issue date

## Licence Class and Type

Tick circles as required

The notes on page 4 on the back of this form explain the types of vehicle that can be driven under each class.

Information about Learner, Restricted and Full Licence types can be found in the official New Zealand Road Code.

## Medical Fitness



Please answer all these questions

Examples of medical conditions that could adversely affect your ability to drive safely include; diabetes, double vision, Alzheimers, epilepsy, fits, head or spinal injuries, high blood pressure, amputations, mental illness, joints or limb problems, stroke, convulsions.

Medication and treatments can also affect your ability to drive safely.

Medical Certificates must be not more than 60 days old.

This application is for the following licence class(es) and type(s):

-  Class 1 → ☐ Learner Licence or ☐ Restricted Licence or ☐ Full Licence
- Class 2 → ☐ Learner Licence or ☐ Full Licence
- Class 3 → ☐ Learner Licence or ☐ Full Licence
- Class 4 → ☐ Learner Licence or ☐ Full Licence
- Class 5 → ☐ Learner Licence or ☐ Full Licence
-  Class 6 → ☐ Learner Licence or ☐ Restricted Licence or ☐ Full Licence

Have you ever been aware of or been told by a doctor that you have a medical condition that COULD affect your ability to drive safely?

☐ No - I know of no such medical condition

☐ Yes → a) I am aware of such a condition but it HAS NOT affected my ability to drive safely in the past 5 years.

Signature of Applicant

OR

b) I am aware of such a condition and it HAS affected my ability to drive safely, and

either: ☐ I enclose a medical certificate supporting my application

or: ☐ I am not required to provide a medical certificate as stated below

Are you applying for or renewing a licence for classes 2, 3, 4 or 5?

☐ No → Go to next question

☐ Yes → ☐ I enclose a medical certificate supporting my application

or: ☐ I am not required to provide a medical certificate as stated below

I am not required to provide a medical certificate because I have supplied a certificate within the past 5 years and:

- My medical condition has not worsened
- I have not been diagnosed with another medical condition that could affect my ability to drive safely
- I am under 75 years old
- My medical condition is not related to eyesight.

Signature of Applicant

Are you 75 years or over, either at the time of this application or on your Renewal due date?

☐ No → Go to next question

☐ Yes → You must enclose a medical certificate with this application

Do you wear glasses or contact lenses for driving?

☐ No ☐ Yes

I state that, to my best knowledge and belief, all the information I have given for this application is correct and I am not disqualified from obtaining or holding a Driver Licence.

Signature of applicant

Date

Day / Month / Year

## Important:

Your signature is captured for use on your photo driver licence.

You are entitled to access to, and may request correction of any readily retrievable information held about you by Land Transport New Zealand.

## Office Use Only

After receipting detach bottom sheet, enter any appointment details and give to applicant.

Eyesight Certificate attached ☐ Medical Certificate attached ☐

Pass with lenses ☐

Pass without lenses ☐

Failed ☐

Fee paid (GST included) \$ / /

Date paid / /

Agent stamp and initials

## Eyesight

When you apply for a licence your eyesight will be checked by the driver licensing agent, or you may bring a certificate from a registered optometrist or registered medical practitioner that states your eyesight meets the eyesight standards or that you may drive safely when using glasses or contact lenses.

The certificate must not be more than 60 days old.

If you have sight in only one eye, or have only one eye (monocular vision) you must present an eyesight certificate from a doctor or optometrist.

## Warning

It is an offence to supply false information and may lead to court action. The consequences can include losing your licence and/or paying a fine.

If you do not supply all relevant information, your application maybe delayed or declined.

## Responsibilities

Driver licences make our roads safer for everyone and prove drivers are qualified and legally entitled to be behind the wheel. That's why it is important you always carry your licence with you when you drive.

## Medical Certificate

A medical certificate may be required if you have had in the last five years, a medical condition that adversely affects your ability to drive safely (as indicated on page 3 of this form).

A medical certificate must be completed by a New Zealand registered medical practitioner and not be more than 60 days old. The medical practitioner can be your usual doctor (GP), or if appropriate be a specialist or occupational therapist.

Stocks of the Land Transport NZ form "Medical Certificate for Driver Licence" DL9 are held by medical practitioners.

The medical certificate must state that you are fit to drive or indicate conditions that will enable you to drive safely.

## Privacy Information

The particulars specified on the Application for Driver Licence will form part of the Driver Licence Register. Collection and dissemination of this information is authorised by the Land Transport Act 1998. Under the Electoral Act 1993, s.263B, Land Transport New Zealand (Land Transport NZ) is authorised to release information for data matching purposes to the Electoral Enrolment Centre. The Privacy Act 1993 provides rights of access to, and correction of, any retrievable personal information held by Land Transport NZ. Should you wish to exercise these rights please contact the Transport Registry Centre, Land Transport NZ, Private Bag, Palmerston North or email: [info@landtransport.govt.nz](mailto:info@landtransport.govt.nz). Information relating to driver licence status (but not your signature) may be released under the Land Transport Act 1998.

## Appointment

Your appointment is for:

- ☐ **Theory Test** → You must provide one of the forms of Evidence of Identity listed on the reverse of this form to the person conducting or supervising the theory test.
- ☐ **Practical Test** → You must present *either*: • your photo driver licence *or* • your temporary driver licence to the person conducting the practical driving test.
  - You will provide the vehicle to be used for the test. It must be covered by the highest class of licence you are applying for.
  - The vehicle you use for the test must have a current Certificate of Fitness (COF) or Warrant of Fitness (WOF), have a current vehicle licence and meet WOF or COF standards. The vehicle must have a current Road User Charges (RUC) licence if applicable.
  - If you are sitting your restricted licence practical test or older driver test in an automatic vehicle your licence will only allow you to drive automatic vehicles.
  - You must not be more than 5 minutes late for the appointment time shown or you will not be able to sit the test and the fee will not be refunded.

*If you normally wear glasses or contact lenses to drive make sure you bring them with you to the test.*

*If you cannot make the appointment or need to change it please contact your Driver Licensing Agent.*

*If you do not advise your Driver Licensing Agent of a cancellation or change at least 2 working days (excludes weekends and public holidays) before the date of your appointments, the fee will not be refunded.*

Date of appointment

Time

Location of test